



**Safe Hire Investigations**  
BACKGROUND AUTHORIZATION & RELEASE FORM

**NAME (Full):** \_\_\_\_\_ **SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**PREVIOUS NAMES USED:** \_\_\_\_\_ **Dates Used:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_

Street Address (No P.O. Boxes)                      City                      state                      Zip Code                      County

**HOW LONG HAVE YOU LIVED AT CURRENT ADDRESS?** \_\_\_\_\_

**PREVIOUS ADDRESS:** \_\_\_\_\_ **HOW LONG?** \_\_\_\_\_

Street Address (No P.O. Boxes)   City                      State                      Zip Code                      County

**PREVIOUS ADDRESS:** \_\_\_\_\_ **HOW LONG?** \_\_\_\_\_

Street Address (No P.O. Boxes)   City                      State                      Zip Code                      County

**\*\*DATE OF BIRTH:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **DRIVER'S LICENSE NUMBER:** \_\_\_\_\_ **STATE:** \_\_\_\_\_

\*\*Date of Birth is necessary in order to conduct accurate background searches and will not be used as a criterion for employment.

In connection with my application for employment (including contract for services), and at any time during my period of employment should I be hired or contracted, I understand that investigative background inquiries may be made on me, to possibly include criminal record history, educational history, employment history, motor vehicle driving record history, and other reports. These reports may also include information as to my character, work habits, performance and experience, along with reasons for termination from previous employers. Further, I understand that you may be requesting information from various federal, state, and other agencies that maintain records concerning my past activities.

I acknowledge that I have been advised that a person or entity **may not procure or cause to be prepared an investigative consumer report on any individual unless it is clearly and accurately disclosed to the individual that an investigative consumer report – including all applicable information as to his or her character, general reputation, personal characteristics, mode of living, and employment history – may be made.**

If you are denied employment because of an investigative consumer report, it is your right under the Fair Credit Reporting Act (Law 91-508) SS 606. to have the name of the agency from whom information concerning you was obtained. You are also entitled to receive free copies of the information supplied by the agency within sixty days, upon written request. You have the right to directly dispute with the consumer reporting agency the accuracy and completeness of any information furnished by that agency.

I authorize, without reservation, any party or agency contacted to furnish the above mentioned information.

I release **SAFE HIRE INVESTIGATIONS, INC.** and any other person and/or agencies from any damage and/or liability that may result from obtaining the above information.

I understand that falsifying any information on this release form may constitute grounds for immediate dismissal or for the recision of any pending job offer.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_